



D.U.T.U. - District U-46 Transportation Union

IEA/NEA - Illinois Education Association/National Education Association
2250 Point Blvd. Ste. 400
Elgin, IL. 60123
Heather Weiss - DUTU President
Macy Morales - DUTU Vice President

August 4, 2020

Details of Memorandum of Understanding (MOU) and miscellaneous information

MOU - created for 10-month Drivers/Assistant regarding our hours paid during this pandemic.

1. Anyone who takes work will receive 7 hrs or clock time whichever is greater.
2. Anyone who does not get work or passes, and look-back is 7 hrs or greater will be paid 7 hrs.
3. Anyone who does not get work or passes, and look-back is less than 7 hrs will be paid look-back hrs.

Note: Look-back hours will be from May 2020.

Pick Process Round #1 - Private Placement

Office staff will call you 5 mins prior to your pick time listed. Please remember that your pick time listed is the end of your 5 minutes. Here are your choices:

- Choose a route = refer to #1 above for hours you will be paid. Please note the start date of each school. If it is before August 18, 2020 those will be bonus days. August 18th will start our day count of 190 days. If what you choose starts after August 18th, it's ok your day count will start August 18th still.
- Pass = you will be able to pass work. If you do, please refer to #2 or #3 above for hours you will be paid once our day count of 190 days starts on August 18, 2020.

Notes:

- Yes, we still receive 3 paid emergency days.
- There will be a dry run day along with a mini Inservice to go over safety and expectations. These dates will be given to you at your pick time.
- Picking work is a commitment for the full remote learning period. This is for safety reasons. (Please note the posting process below for more information).

Refuse = If we go through the complete seniority list(s) during all pick days and there is still work available management has the right to assign/force work on the least senior driver(s)/assistant(s). If you are assigned/forced a route and you decline you will be required to use available sick time or begin an unpaid leave of absence through Human Resources. Call your HR rep for leave options based on your circumstances. These are evaluated on a case by case basis.

Bus Pick = If you pick work you will also need to pick a bus. There will be a group of buses for you to pick from by seniority. We will be utilizing the biggest of our small buses, for example the 2000 series. This allows for more social distancing on the bus.

Posting process after pick - There will be a robo call for any work that is 7 hours or less and will be awarded by seniority. (Open to those not already working). A robo call or posting cycle will take place for any work that is more than 7 hours awarded by seniority. (Open for everyone).

Additional Information:

- We will be taking temperatures of students prior to them boarding the bus. As of now, the driver or assistant will stand in the stairway of the bus and take a digital temperature of the student(s) before they step foot on the bus. Details will be discussed in depth with those that choose work. Every private placement has different requirements for students arriving at their school.
- Everyone will be required to wear a facemask. There may be rare instances that an employee or student will have a doctor release that excuses them from wearing a face mask. Also, assistants will have face shields available to them if necessary.
- Every bus being used will have a PPE kit on it. These kits include masks, sanitizer, wipes, and gloves.
- Reporting to work: For safety reasons you may have limited access inside transportation buildings. Of course, you will be able to use the bathroom and have discussion with managers if needed. The safety procedures will be shared with all staff prior to beginning work.
- Unemployment: Discussion is taking place with IEA legal.

Please feel free to reach out to a DUTU Officer with any questions.

Thank you,
DUTU Officers

Heather Weiss - President
Macy Morales – Vice President
Shawn Bernhardson - Secretary
Sheri Slania - Treasurer